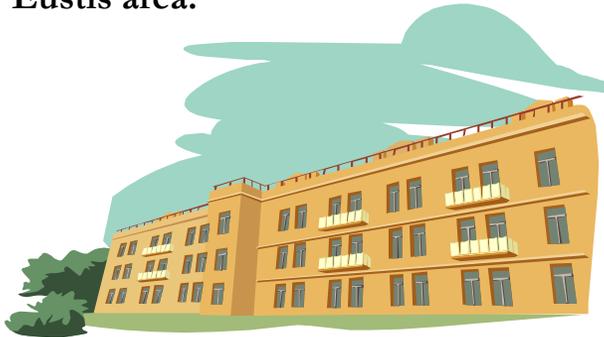


Fort Eustis Rental Partnership Program

WHAT IS THE RENTAL PARTNERSHIP PROGRAM?

The Rental Partnership Program provides options for quality affordable off-base housing for Army personnel assigned to Fort Eustis, VA.

The program brings the private housing community and soldiers together. Waiving fees (security deposit and application fee) and reducing rental rates by 5% for participating members helps ease the transition to the Fort Eustis area.



Who is Qualified?

- Active Duty Army personnel assigned to Fort Eustis, VA with one year retainability (**AIT not eligible**)
- Cannot be turned down for bad credit rating, only bad rental references, evictions and judgments. In these cases security deposits and the first month's rent would be required



How does it work?

The Manager/Landlord agrees to:

- Waive application fees and security deposit
- Reduce rental rates by 5%

The Soldier agrees to:

- Pay rent by allotment
- Have 12 months retainability and sign a one year lease (AIT students are not eligible)

⇒**What documents are required?**

⇒**A copy of the service member's PCS orders assigning member to Fort Eustis**

⇒**A current end-of-the month LES**

⇒**A copy of the service member's ERB / ORB**

What is the Process?

•Upon arrival, the Housing Office provides an off-base briefing and a list of properties that participate in the Rental Partnership Program. The Service member selects his or her apartment of choice.

1. The service member completes an application at the Housing Services Office .
2. The Housing Services Office provides a **Verification of Eligibility form** to the service member to take to the leasing agent.
3. The leasing agent provides an **“Army Letter of Intent.”**

.The service member brings the “Army Letter of Intent” to the Housing office and requests the allotment form be completed.

.All rental allotments are processed in the housing office via **“My Pay”** with the service member completing the transaction on line.

Upon completion of the allotment paperwork, the service member provides a copy to their apartment rental office.

What are the benefits for managers and landlords?

- Reduces vacancy
- Pre-qualified renters
- Dependable payments via allotment
- Direct referrals - save precious marketing dollars
- Rent payment troubleshooting by housing office and FIRSTNET
- Service member must pay by money order or certified check for rental payment until the allotment becomes effective - No personal checks accepted